



DOD and Non-Profit Recycling **Environmental Management Program**

WASTE
REDUCTION
& DISPOSAL
DIVISION

Background / Purpose: The Navy/Marines and Non-Profit organizations such as Goodwill, Purple Heart, etc. occasionally bring to the landfill large loads of waste with very high recycling content. These items such as card board, steel (desks, etc.) and other recyclables can be diverted to the appropriate recyclers with the proper guidance and education. This program is intended to inform, educate and divert when necessary these recyclable rich loads.

Objective: Divert and/or recover recyclable rich loads entering the landfill via the Navy/Marines and non-profit waste haulers.

Related Significant Aspects: Landfilled recyclables

Target: 75% compliance with program within the first year.

Target Completion Date(s): July 1, 2009

Action Plan: Develop “large customer” recycling diversion/education/reclamation program for Navy/Marine and Non-Profit organizations depositing excessive amounts of recyclable material in landfill.

Responsible Person(s): John Howard, Sam Merrill, Stephen Greal

Resources Required: Recycling Specialist, monthly activity report from Fee Booth

Environmental Performance Indicator(s): Number of recyclable rich loads entering the landfill from the Navy/Marine bases and Non-Profit organizations.

Comments (including other expected benefits or cost savings):

Baseline Data: TBD during first six months of the program as reported on monthly surveys

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Environmental Management Program

EMP Schedule					
Step	Action Items	Responsibilities	Role	Schedule	Resources Required
1	Develop activity tracking sheet	Julie Sands	Lead	July 31	
2	Spot check loads from Military/Non-Profits	DSRs DSR Supervisors	Lead Support	Per visit	
3	Inform driver of recycling options and divert if practical	DSRs DSR Supervisors	Lead Support	Per visit	
4	Record recycling diversion or disposal incident	DSRs DSR Supervisors	Lead Support	Per visit	Activity Tracking Sheet
5	Review and submit tracking sheet	Robert Dear / Margaret Gallagher	Lead	Weekly	Completed tracking sheets
6	Compile data, contact violators	Julie Sands Stephen Grealy	Lead Support	Weekly	
7	Report out on results	John Howard Julie Sands	Lead Support	Monthly	

Comments (report performance/milestones):